

ASHTON HAYES and HORTON-cum-PEEL PARISH ROOMS

Meeting of the Trustees - Monday 1th March 2021 at 7.00pm

To be held Virtually – via Zoom

AGENDA

1.	APOLOGIES		Chair
2.	MINUTES	To approve the minutes of the last meeting held on 7 th December 2020.	Chair
3.	ACTIONS	To note actions since last meeting	Chair
4.	MAINTENANCE UPDATE	To receive an update on all works undertaken since the last meeting. - Fire Extinguisher Annual Check - Flooding of the Parish Rooms – to discuss issue and explore options for the future - Future Maintenance Needs Drains? Painting to Rear of Building?	
5.	ACCOUNTS	1) To approve the Cashbook/Out-turn (Forecast) 2) To confirm reconciliation of Bank Statements to Cashbook	Clerk Clerk
6.	RE-OPENING	To review any updated guidelines on the re-opening of community facilities and decide if changes need to be made to the Parish Rooms continued closure.	Chair
7.	ANY OTHER BUSINESS		
	DATE OF NEXT MEETING	Monday 7 th June 2021 at 7.15pm – Virtually	

Signed *Trudy Ryall-Harvey*
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