

ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL ANNUAL GENERAL MEETING

Monday 11th May 2020 at 7.15pm – Virtual Meeting via Zoom

All meetings are open to the Press and Public.

Councillors are duly summoned to attend the Council Meeting to conduct the business set out below.

AGENDA

1. **ELECTION OF CHAIR AND VICE CHAIR FOR 2020-21** Chair
2. **APOLOGIES FOR ABSENCE** -With explanation. Chair
3. **DECLARATION OF INTERESTS.** Chair
Members to declare any interest under the following categories:
a) Pecuniary. b) Outside Bodies. c) Family, friend or close associate.
4. **ACCEPTANCE OF MINUTES** - of the meeting held on 13th April, 2020 Chair
5. **ACTION LIST UPDATE** - To review actions undertaken since the last meeting. Chair
6. **PUBLIC PARTICIPATION** - A brief report on matters of public concern and progress made on previous issues Chair
7. **ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2019-20** Chair
 - Summary Report for 2019-20 – to note
 - Certificate of Exemption – to agree and sign
 - Annual Internal Audit Report – to note
 - Governance Statement 2019-20 – to agree and sign
 - Accounting Statements 2019-20 – to approve and sign
 - Notice of Exemption and Public Rights – to approve the signing of.
8. **PLANNING.** Chair
 - To accept the Planning Register to date
 - To discuss relevant planning applications;
9. **ACCOUNTS** Clerk
 - To approve the Cashbook & Out-turn.
 - To note income received.
 - To note payments made or for approval.
 - To approve payments that can be made between meetings in-line with the budgets.
 - Insurance Renewal for approval.
 - Internal Audit Report – to note the report and agree the actions
10. **AREAS OF RESPONSIBILITY** – to agree the roles and responsibilities of Parish Councillors for 2020-21. Chair

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| 11. MEETING FOR 2020-21 – to agree the schedule of meetings for 2020-21. | Clerk |
| 12. POLICY REVIEW - To confirm and/or amend council regulations and policies. | Chair |
| - Standing Orders | Chair |
| - Financial Regulations | Chair |
| - Information Archiving | Chair |
| - Complaint Procedure | JC |
| - Bullying & Harassment Policy | JC |
| - Absence Policy | JC |
| 13. HIGHWAYS UPDATE | DR |
| 14. COMMUNITY PROJECT | JC |
| • Bridging the Gap Update | |
| 15. GOLDEN LION | |
| To receive an update from the Community Benefit Society | HD |
| 16. AROUND ASHTON | |
| Standing item to consider any council communications required in the next edition of Around Ashton | JC/EF |

DATE AND TIME OF NEXT MEETING

Date of next meeting Monday 8th June, 2020 at 7.15pm in Parish Rooms.

PART 2

Members of the Press and Public are asked to leave at this point due to the confidential nature of the matters to be discussed

Signed *Trudy Ryall-Harvey*
Clerk to the Parish Council.

Dated 02/05/20

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