

ASHTON HAYES and HORTON-cum-PEEL MEETING of the Parish Rooms Trustees

Monday 2nd March 2020 at 7.00pm.

In the Parish Room, West End, Ashton Hayes.

AGENDA

1. Apologies for Absence.
2. Review of minutes of last meeting held on 2nd December, 2019.
3. Review practical work and improvements undertaken since last meeting.
 - Window Replacement – ID
 - Replacement tap in Kitchen
 - Replacement of failed lock to back door
 - Repair to Men's Toilet
 - Sale of Thermostat
 - Fire Extinguishers Annual Check
4. -Review practical work and improvements for consideration for 2020/21.
 - Installation of Rear Window - timing
 - Changing Facilities in WC? - to approve if required.
 - Rear damp course issue – ID
 - Timer for Lights – JC/Clerk
 - Insulation – ID/Clerk
5. Financial matters
 - a) Note Cashbook and review/agree Out-turn Spreadsheet for 2019/20 - Clerk
 - b) Sign Reconciliation of YTD Cashbook against Statement – ID
 - c) Bookings v Budget report
6. AOB
7. Date of next meeting – Monday 1st June, 2020 at 7.00pm