

ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL MEETING

Monday 14th October 2019 at 7.15pm
In the Parish Room, West End, Ashton Hayes.

MINUTES

Present: Cllr J Colville
Cllr B Craven
Cllr I Dossett – Chairperson
Cllr J Whitelock-Wainwright
Cllr D Rounthwaite
Cllr H Deynem – CWaC

Cllr S Pilott
Cllr J Lutton
Cllr P Varey
Cllr R Kinsey
Cllr E Farrall

Clerk: Trudy Ryall-Harvey
Members of the public: 2

APOLOGIES

No apologies of absences were received.

DECLARATION OF INTERESTS

Cllr Rounthwaite re A54 Junction and Cllr Colville re AHSRA.

ACCEPTANCE OF MINUTES.

RESOLVED 19/079 – the Chairman signed the minutes as a true and correct record of the meeting held on 9th September, 2019, subject to Cllr R Kinsey's name being added to the Apologies.

ACTIONS SINCE LAST MEETING

The actions since the last meeting that had been completed were as follows:-

Land Registry of Parish Rooms – Cllr Colville, Cllr J Lutton & Cllr S Pilott were holding a meeting on Tuesday 22nd to look at this matter further.

Website - Cllr P Varey confirmed he hoped to launch new website in January 2020, but would bring an update to the next meeting.

Old Lamp-Post opposite chapel – Cllr Deynem confirmed that this should be being removed by CWaC within the next month.

Brines Brow – Cllr Deynem confirmed that a like for like replacement sign was being sought by CWaC.

Clerk's Appointment – Cllr Colville confirmed the advert had been placed and the closing date change to 18th October 2019.

Pond at Brines Brow - Cllr Deynem confirmed that he would provide an email address to Cllr Craven for the Forestry Commission Liaison Officer

Completed actions

	Action:	Undertaken by
09-09-19	Methodist Chapel – report to enforcement complaint received regarding the blocking of footpath by contractors	Clerk
09-09-19	Street lighting – Footpath between Westend and Peel Crescent	Clerk to report

09-09-19	Pay all invoices	Clerk
09-09-19	Whitegate Road – drains need rodding	Clerk
09-09-19	Local Plan (Part 2) circulate summary to all PC	Clr Dossett
09-09-19	Submit planning applications comments to CWaC for 19/03125/LBC & 19/03017/FUL	Clerk
09-09-19	Cost out bulbs for planting	Clr Dossett
09-09-19	Set up direct debit for Wifi to Parish Rooms	Clerk
09-09-19	Organise the installation of the replacement boiler for Parish Rooms	Clerk
09-09-19	Organise SID Machine	Clr Rounthwaite
09-09-19	Advert Clerk's Position	Clr Colville
08-09-19	Energy Company Heads of Terms – Circulate	Clr Dossett

PUBLIC PARTICIPATION

20mph a resident supported the need for the 20mph to be extended along Church Road.

Traffic Calming Measures a resident expressed their disappointment that no further exploration of traffic lights have been undertaken since Cllr E Johnson's departure as a CWaC Councillor.

Christmas Tree – Cllr Rounthwaite confirmed he had been to select a Christmas Tree from Broomheath Plantation. He asked for Cllr R Kinsey's support in arranging the collection of it.

Street Lighting between Westend and Peal Crescent – It was reported that even though this had been reported to CWaC a number of times this still had not been resolved. Cllr Deynem had also reported this and would follow-up.

Parking by signs as entering the village – it was reported that CWaC were accessing the parking.

CWAC

Local Plan (Part 2)

It was noted that the Local Plan had been adopted by CWaC in July and that there were key areas of this document that were relevant to this Parish Council. Cllr Dossett undertook to circulate a summary of this report.

Neighbourhood Plan

It was reported that Ashton Hayes and Horton-cum-Peel Parish Council adopted their Neighbourhood Plan in June 2017 and it was due for review in June 2022. CWaC have now released information on the process for reviewing Neighbourhood Plans this was noted.

Enforcement Policy Consultation

Following discussion, it was agreed that Cllr Varey draft a response to the consultation received from CWaC with regards to the Enforcement Policy for discussion at the next PC meeting. This affects dog fouling, speeding, littering and parking within the parish. The Parish Council saw their role in these areas more in line with reporting issues rather than enforcing issues within the Parish.

PLANNING

The council noted the Planning Register as circulated at the meeting.

19/02849/FUL – To submit the Parish Council's support to this application.

19/03077/106 & 19/02550/LDC – Cllr Pilott & Cllr Colville to draft response to this application and circulate for approval to all Parish Councillors prior to response being submitted to CWaC.

ACCOUNTS

Cashbook - **RESOLVED 19/080** that the Cashbook and Out-turn documents be approved.

Following budgetary items were approved:-

Move back of the training budget from October to January

Move back of Parish Rooms Grant allocation until March 2020

Release the contingences accounted for in September.

RESOLVED 19/081 that the Clerk move £4,964 from reserves to current account to fund work being undertaken in the Parish Rooms.

RESOLVED 19/082 – that the council accept the expenditure presented to the meeting as set out below:

To whom paid	Details	Amount
Clerks salary	Tax Point 7	£417.10
Clerks Expenses		£39.65
Parish Rooms	Q2 Room Hire Charges	£155.00
MB Electrical (NW) Ltd	Installation of Defibrillator and PAT Testing in Parish Rooms	£115.00
Chris Parry	1 st instalment on replacement windows in Parish Rooms	£1,700.00
Total Boilers & Electrics	Replacement Boiler in Parish Rooms	£3,028.00
Geoff Stamper	Defibrillator Sign	£8.84
AHPS	Around Ashton Printing	£327.00
British Legion Poppy Appeal	Purchase of Poppy Wreath for Remembrance Sunday	£222.25
Ian Dossett	Hoover Connector	£3.99

RESOLVED 19/083 to approve the additional hours worked by the Clerk of 2hrs in September.

HIGHWAYS

A54 Layby – Cllr Varey to chase CWaC as to when the parking restrictions will be implemented.

A54 Ashton Hayes Junction Update – no further update.

Speed Watch Update - Cllr Rounthwaite reported that the SID machine would be used again in October and he would be asked if the gateway to Ashton Hall could be assessed. He also informed the meeting that he had written to CWaC with regards to the 20mph requesting that further areas be considered, he had not received any response back from CWaC and therefore was going to contact them again taking the assumption that no response meant they were including these areas within their 20mph roll out.

COMMUNITY PROJECT

Millennium path scheme – no update

War Memorial – no update.

Defibrillator – Cllr Colville confirmed that the Defibrillator had been installed and that she was looking at options for training. Cllr Deynem suggested that on-line training could be available and advertised through the Around Ashton.

Community Resilience Box - Cllr Colville, Cllr Dossett, Cllr Pilott & Cllr Farrall undertook to review on 22nd October at their meeting.

Daffodils – suggestions for areas for planting daffodils had been received as follows:-

Down Gongar Lane – 2 Sacks

Junction of Dunns Lane and Shay Lane – ½ sack

Hill coming into the Village – ½ sack

Next to Village Halle – opposite the Church drive

In front and behind village signes – 1 Sack

Willow Hayes corner

RESOLVED 19/084 to purchase 4 sacks of daffodils at £140.00

Timebank – Cllr Colville reported upon changes that Timebank had been making to include charging for activities or refreshments that had in the past been free of charge, this was covering the cost of the room hire. The biggest expense was still the offices and they were looking and alternative uses which could bring revenue into cover this cost. The Parish Council felt that Timebank was invaluable in Ashton and therefore as a support in this transitional time agreed to support them with a donation of £500. **RESOLVED 19/084** a donation of £500 to Timebank be

paid. They asked that a business plan of how Timebank envisage to run in the future be prepared and if they needed help in drafting this, volunteers within the Parish Council could be sought.

GOLDEN LION

Cllr Deynem reported that there was no significant update, a committee meeting had taken place at the beginning of September.

AHSRA

Cllr Colville reported that AHSRA had held an AGM in September, a new board of 13 people voted in and they were looking to hold quarterly meetings with a rotating chair initially. Cllr Colville had requested that the contractual agreements be looked at towards the end of the year by the new board.

AROUND ASHTON

Following the last edition of Around Ashton, comments had been sought from residents as to if they found the publication useful and if residents would mind seeing advertisements to help cover the increasing costs of the printing. Suggestions had been received that advertising was ok, alternatively perhaps 3 editions a year rather than 4 could help reduce the costs.

Items for inclusion in the next newsletter following this meeting were:-

- Defibrillator
- Daffodils
- Golden Lion
- A54 Junction
- 20mph Speed Update

DATE OF NEXT MEETING

It was reported that the date and time of next meeting was Monday 11th November, 2019 at 7.15pm in the Parish Rooms

The Clerk and all members of the Public left the meeting.

Part 2

CLERK

The recruitment of a permanent clerk was discussed by the Parish Councillors

The meeting closed at 9.20pm

Signed:..... Dated:.....

ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL

	Action:	Undertaken by	Status
10-06-19	Get old lamp-post opposite chapel taken down	Cllr Deynem	On-going
14-05-19	Sign for Brines Brow	Cllr Deynem	On-going
13-05-19	Look to register as owners of the Parish Rooms with the land registry - meeting with JC/ JL & SP 22/10/19	Cllr Lutton/ Colville	On-going
08-04-19	Request CWaC to adopt the Millennium Footpath	Cllr Lutton	On-going
14-01-19	Website update – structure has been circulated and amended and website need populating now	Cllr Varey, Cllr Dossett, Clerk	On-going
14-05-19	Pond at Brines Brow – contact of Country Ranger or Forest Commission to be sought	Cllr Craven	On-going
14/10/19	Cllr H Deynem to provide Forestry Commission Liaison Officers contact details	Cllr Deynem	
14-10-19	Pay all approved invoices	Clerk	
08-07-19	Organise joint Code of Conduct Training	Clerk	Ongoing
08/07/19	Community Resilience Box Working Group Meeting arrange for 22-10-19	Cllr Colville, Dossett, Farrall & Pilott	
09-09-19	Draft response to the Enforcement Consultation and circulate to all PC	Cllr Varey	
09-09-19	19/03077/106 & 19/02550/LDC – draft a response and circulate for all PC	Cllr Pilott	
09-09-19	19/02849/FUL – Submit Parish Council's response	Clerk	Done
09-09-19	Cllr Deynem to check with Planning Department on consultation process if an application is changed – do the Parish Council get consulted upon again	Cllr Deynem	
09-09-19	Parking Restrictions Implementation	Cllr Varey	
09-09-19	Purchase of 4 sacks of Daffodils	Cllr Dossett	
09-09-19	Provide a donation of £500 to Timebank	Clerk/Cllr Colville	
08/07/19	Set-up War Memorial Working Group	Cllr Craven	
	FEB MTG - Review Risk Assessments MAY 20 MTG - Review Financial Regulations - Review Standing Orders		