

# ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL MEETING

Monday 8<sup>th</sup> July 2019 at 7.15pm  
In the Parish Room, West End, Ashton Hayes.

## MINUTES

**Present:** Cllr J Colville  
Cllr B Craven  
Cllr I Dossett – Chairperson  
Cllr R Kinsey  
Cllr H Deynem – CWaC  
Cllr S Pilott  
Cllr J Lutton  
Cllr E Farrall  
Cllr D Rounthwaite  
Cllr J Whitelock-Wainwright

**Clerk:** Trudy Ryall-Harvey  
Members of the public: 1

### APOLOGIES

Apologies were received from Cllr Varey.

### CONSIDERATION OF APPLICATION FOR CO-OPTED VACANCIES

**RESOLVED 19/060** to co-opt S Pilott as Parish Councillor until April 2023.

### DECLARATION OF INTERESTS

Cllr Kinsey declared an interest in the Golden Lion item as a member of the Pub Working Group.  
Cllr Rounthwaite re A54 Junction and Cllr Colville re AHSRA.

### ACCEPTANCE OF MINUTES.

**RESOLVED 19/061** – the Chairman signed the minutes as a true and correct record of the meeting held on 10<sup>th</sup> June, 2019.

### ACTIONS SINCE LAST MEETING

The actions since the last meeting that had been completed were as follows:-

	<b>Action:</b>	<b>Undertaken by</b>
10-06-19	Poor condition of Scout Hut – raise with Scout Association	Cllr Deynem
10-06-19	Speak to planning department about 19/01945 & 44 applications.	Cllr Deynem
10-06-19	Temporary signs around Ashton fixed to lamp-posts – get removed	Cllr Colville
10-06-19	Grass cuttings opposite Equity Housing properties – contact Equity Housing and include Fly-tipping in Around Ashton	Cllr Colville
10-06-19	Partnership Agreement between ASHRA & PC – share copies with Parish Council	Cllr Colville
10/06/19	Pay all agreed invoices	Clerk
10-06-19	Set-up Direct Debit for Data Protection Registration	Clerk
10-06-19	Raise invoice to Parish Rooms for £310.51 ½ of insurance.	Clerk
10-06-19	Draft budget v actual salary explanation for next meeting.	Clerk/Cllr Dossett
10-06-19	Loan SID machine for 2 weeks	Cllr Rounthwaite

## PUBLIC PARTICIPATION

*Whitegate Lane Footpath* – it was reported that this footpath was very overgrown – Clerk to REPORT IT.

*Brookside/Peel Crescent verges* – it has been reported by residents that even though these has been cut they were very untidy. Cllr Deynem suggested that this is probably due to cost cutting by CWaC and reported that several Parish Councils had considered planting wild flowers. Cllr Deynem undertook to pass information with regards to this onto the Parish Council. 'Pride in the Community' initiative could also be encouraged to get local people to help maintain verges.

*Parking* – parking on the bottom of Mouldsworth Hill, this was felt to be dangerous – Cllr Deynem to report to Mouldsworth Parish Council.

*Parking opposite new houses* – it was reported that a van was parking on the road opposite the new houses in Ashton early in the morning – Clerk to speak to PCSO with regards to this.

*Christmas Tree* – it was reported that Broomheath had been contacted and they had confirmed that they would donate one Christmas Tree to the Parish Council – it was suggested that this be installed at the Pavilion.

*Fund raising* – Cllr Kinsey reported that he had a small marquee that could be used for a fund raising function on 5<sup>th</sup>/6<sup>th</sup> August.

*Public Space Protection Order – Dog Control* – it was reported that a consultation was being run by CWaC with regards to this – it was felt that this consultation could be advertised for residents to comment on the Ashton Hayes Facebook page.

## PLANNING

The council noted the Planning Register as circulated at the meeting.

19/01945/PDQ – Dunham Barn, Longley Lane, Kelsall

19/01944/PDQ – Dunham Barn, Longley Lane, Kelsall

It was reported that these planning applications had been refused by CWaC and that full planning permission would need to be put in to CWaC by the owner.

*Cllr S Pilott joined the meeting.*

19/02136FUL – Warwick House, Longley Lane – the council supported this due to this application largely being approved previously.

19/021654/FUL – 30 Brookside – the Parish Council undertook to speak to residents, review the neighbourhood plan and provide a report back to CWaC.

## ACCOUNTS

Cashbook - **RESOLVED 19/062** that the Cashbook be approved.

**RESOLVED 19/063** – that the council accept the income of £1,541.61 received from HMRC for the refund of VAT for the last two years.

**RESOLVED 19/064** – that the council accept the expenditure presented to the meeting as set out below:

To whom paid	Details	Amount
Clerks salary	Tax Point 4	£417.10
Clerks Expenses		£41.63
Dunham Hill PC	Joint New Members Training	£70.00
AHPS	Around Ashton Printing Cost	£391.40
Steve (Gardener)	Removal of tree branches from Telephone Box	£60.00
Gardening Club	Planting of planters	£150.29

It was reported that the actual figures on the outturn spreadsheet for the Clerk's Salary were reviewed under part 2 of the meeting.

## **TRAINING**

It was reported that CHALC was running a Code of Conduct Training event on Wednesday 17<sup>th</sup> July at Christleton if anyone wanted to attend. It was also reported that following the joint training event organised between Dunham Hill & Hapsford PC, Barrow PC & Ashton Hayes PC that the other two parish councils had shown interest in organising a similar joint training event for the Code of Conduct. The meeting agreed that they would be interested in attending this.

It was also reported that a joint Chair/Vice-Chair quarterly meeting would be arranged between Barrow, Ashton Hayes & Dunham Hill to help support the Parish Councils and to look at joint funding initiatives where appropriate.

## **STANDING ORDERS**

The Standing Orders were amended and distributed prior to the meeting for approval. The meeting felt that the request to stand when addressing the chair could be removed from the Standing Orders. **RESOLVED 19/065** to adopt the amended Standing Orders.

## **HIGHWAYS**

### A54 Layby

Cllr Colville had contacted the original contractor who undertook to clear the layby to ensure that they did finish the work and prepare the area ready for seeding.

### A54 Ashton Hayes Junction Update

It was agreed to forward all correspondence to Cllr Deynem for him to chase through CWaC.

### Speed Watch Update

Cllr Rounthwaite reported that the SID machine was being utilised on 5<sup>th</sup> August for 2 weeks. Cllr Rounthwaite also undertook to request an update from CWaC with regards to the 20mph survey that was being undertaken within the village earlier in the year.

## **COMMUNITY PROJECT**

### Millennium path scheme

Cllr Lutton undertook to contact the Footpaths Officer at CWaC to find out if CWaC would be willing to adopt the footpath, this is ongoing.

### War Memorial

Cllr Craven to set up a sub-group to look at organising something for the 100 year anniversary. Also, Cllr Craven suggested applying for grant monies to refurbish the war memorial.

### Defibrillator

Cllr Colville undertook to send a picture of the telephone box to the NWS for their approval of the location of where the Defib would be fitted. It was then expected that the electrician would fit the Defib together with the one at the Village Hall. Mrs Whitelock-Wainwright had volunteered to become one of the volunteers who checks the Defibs and reports to the NWS on a weekly basis. Once the Defibs were installed then training/awareness of them would be undertaken – suggest to advertise in Around Ashton.

### Community Resilience Box

Cllr Colville explained that this had been installed as a community resource in case of a community disaster for use prior to emergency services getting to the area. It was suggested that a working group be set up to identify the risks to the community and make sure the resources in the

Resilience Box are appropriate. Cllr Colville, Cllr Dossett, Cllr Pilott & Cllr Farrall undertook to review this in the autumn.

## **GOLDEN LION**

Cllr Deynem reported that the CWaC officer currently dealing with this was on leave and he would be chasing on their return. It was also reported that Wright Marshall would no-longer be representing the sale of the property due to going into receivership.

*Cllr Rounthwaite left the meeting.*

## **AROUND ASHTON**

Cllr Colville reported that the last edition was a bumper edition and sought feedback as to whether it was value for money. The Parish Council felt that this was valued and it was important to continue. It was suggested that comments be sought from the residents as to what they felt about the newsletter and also if they would mind advertising in the newsletter to help with the printing costs.

Items for inclusion in the next newsletter include:-

- Training on Defib Machines
- War Memorial 100 year celebration
- 'Pride in the Community' initiative
- Questionnaire on what people like about Around Ashton
- Would residents support a small amount of advertising to help reduce costs
- Advertise the Parish Rooms for hire

## **Part 2**

### *AHSRA*

Cllr Colville shared a copy of the Partnership Agreement between AHSRA & the Parish Council with all of the Parish Councillors. It was suggested that following the AGM in September that a meeting be arranged to renegotiate the Heads of Agreement.

Cllr Dossett undertook to check with the Energy Company as to whether they had a separate Agreement with AHSRA.

### *Clerk Salary Review*

It was reported that a review of the current budget against actual requirements had been undertaken, the details of this was explained to the meeting and it was **RESOLVED 19/066** to accept the amended budget requirements for the rest of the year.

### *Timebank*

The current financial position of Timebank was reported to the meeting and it was felt that the Parish Council would be willing to listen to a proposal for an application of Grant funding to the maximum amount of £1,000 and that this would be looked at favourably were it received.

The meeting closed at 9.00pm

The next meeting takes place on Monday 9<sup>th</sup> September, 2019 at 7.15pm

Signed:..... Dated:.....

## ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL

	<b>Action:</b>	<b>Undertaken by</b>	<b>Status</b>
10-06-19	Get old lamp-post opposite chapel taken down	Cllr Deynem	On-going
14-05-19	Sign for Brines Brow	Cllr Deynem	On-going
13-05-19	Look to register as owners of the Parish Rooms with the land registry - meeting with JC/ JL & SP 16/06/19	Cllr Lutton/ Colville	On-going
08-04-19	Request CWaC to adopt the Millennium Footpath	Cllr Lutton	On-going
14-01-19	Website update – structure has been circulated and amended and website need populating now – estimated to go live in September	Cllr Varey, Cllr Dossett, Clerk	On-going
11-03-19	A54 Layby – Arrange grass seed planting	Cllr Varey/ Colville	On-going
08/04/19	A54 Layby – get update on consultation on 2hr wait from CWaC	Cllr Varey	On-going
14-05-19	Pond at Brines Brow – contact of Country Ranger or Forest Commission to be sought	Cllr Craven	On-going
13-05-19	Chase Mandate Change Team for Cllr Lutton’s update	Clerk	On-going
08-07-19	Whitegate Lane Footpath – overgrown	Clerk	
08-07-19	Parking – Mouldsworth	Cllr Deynem	
08-07-19	Parking – Mouldsworth & Ashton Lane	Clerk to report to PCSO	
08-07-19	Public Space Protection Order – Dog Control – look for feedback for Consultation via Ashton Facebook	Cllr Colville	
08-07-19	Submit Planning responses for 19/02136/FUL 19/012165/FUL	Clerk	
08-07-19	Pay all approved invoices	Clerk	
08-07-19	Organise joint Code of Conduct Training – September	Clerk	
08/07/19	Organise Joint Chair/Vice Chair meeting across Barrow, Ashton & Dunham Hill PC	Clerk	
08/07/19	Review of 20mph around Ashton – get report from CWaC	Cllr Rounthwaite	
08/07/19	Community Resilience Box Working Group	Cllr Colville, Dossett, Farrall & Pilott	
08/07/19	Set-up War Memorial Working Group	Cllr Craven	
08/07/19	Energy Company Heads of Terms	Cllr Dossett	
	SEPT MTG - CLERK APPOINTMENT - Risk Assessment Action Plan Review OCT MTG - Review Risks to be Assessed and Managed - AHSRA Representative from Parish Council MAY 20 MTG - Review Financial Regulations - Review Standing Orders		