

ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL MEETING

**Monday 8th April 2019 at 7.15pm
In the Parish Room, West End, Ashton Hayes.**

MINUTES

Present: Cllr J Colville – Chairperson
Cllr B Craven
Cllr P Varey
Cllr R Kinsey
Cllr D Rounthwaite
Cllr I Dossett
Cllr J Lutton
Cllr D Wilson
Cllr N Deynem

Clerk: Trudy Ryall-Harvey
Members of the public: 2

APOLOGIES

Cllr E Johnson – CWaC

DECLARATION OF INTERESTS

Cllr Dossett and Cllr Wilson declared an interest in the Golden Lion item as members of the Pub Working Group. Cllr Rounthwaite re Playing Field lease changes and A54 junction.

ACCEPTANCE OF MINUTES.

RESOLVED 19/027 – the Chairman signed the minutes as agreed and corrected at the meeting as a true and correct record of the meeting held on 11th March, 2019.

ACTIONS SINCE LAST MEETING

The actions since the last meeting were reported as either on-going or completed. The main items ongoing were the Equity Housing Update, War Memorial value and the A54 speed reduction consultation response.

PUBLIC PARTICIPATION

Resilience Box – it was requested that this item be discussed following the commencement of the new Parish Council in May.

It was reported that several residents had passed on their thanks to the Parish Council for all the daffodil planting that was undertaken late last year. The residents of Brookside, Peel Hall Lane and opposite the Church thought the daffodils that are currently out looked great. The Parish Council undertook to seek residents suggestions via Around Ashton to where further daffodil bulb planting could be done this year.

Footpaths

- It was reported that moss and weeds were taking over a footpath along Peel Hall Lane - Cllr Varey undertook to report it.
- Between Ashton Lane and Kelsall Road – it was reported that this footpath was also overgrown – Cllr Lutton undertook to report it.

It was reported that AHSRA were consulting all residents on a proposed change in parking facilities for the Playing Field. This is due to the expiry of a lease for a part of the original field currently being used as an overflow carpark. The owner was not looking to renew the lease and therefore AHSRA needs to provide alternative parking solutions. Consultation with an open weekend at the Pavilion to seek residents' opinions was taking place on 12th, 13th & 14th April.

Street Lighting

- A light was not working through the passageway at the bottom of Westend – Cllr Colville undertook to report it.
- A light on Whitegate Lane is turning off at midnight - this had been reported to the Parish Council by some residents – Cllr Colville undertook to report it.

PLANNING

The council noted the Planning Register as circulated at the meeting.

18/03548/FUL Dunham Barns - **RESOLVED 19/028** –that the council support the changes submitted on 22nd March showing the existing gateway (retrospective planning was being sought), location plan change and the reduced curtilage around the building. The Parish Council requested that comments be forwarded to the planners to confirm that this was the Parish Council's preferred set of plans. Cllr Dossett undertook to prepare a response to CWaC and circulate to all members.

It was also noted that changes to the plans had also been submitted onto the CWaC website on 5th April, although no consultation with the Parish Council had been sought yet by the Council.

The Parish Council also requested that it be noted that a Leylandii hedge had been planted close to the nearest neighbour's house, much to her annoyance, and the Parish Council were also disappointed as it was not in keeping with the local hedging.

19/00767/FUL Methodist Church – **RESOLVED 19/029** – Cllr Craven & Colville had visited the site and spoken with the owners with regards to the planning application. Following this the Parish Council discussed their concerns with regards to the lack of parking availability on site, as there was only room for one car and the accessibility to this would be difficult. Additionally, concern was raised about any work that would be undertaken at the property and the poor parking facilities for tradesmen whilst this work was being undertaken – the parking issues had been previously raised when the outline planning permission was consulted upon and the Parish Council requested that this be raised again with CWaC. An additional concern was raised with the amount of glazing that was to be introduced to the middle of the building. It was felt that this was not in keeping with the character of the property or of that part of the village and it was also a cause of concern for neighbours who would be overlooked. It was suggested that enclosed/solid walls or frosted glazing would be the preferred option with windows in keeping with the current windows in the property. Cllr Colville undertook to prepare a response to CWaC and circulate to all members.

Field on outskirts of Village - Cllr Colville had, before joining the meeting, seen on the website an application for access into the piece of land still in the ownership of the resident who had sold the Playing Field to AHSRA. The application seemed incomplete and so far no request has come from CWaC asking for comments from the Parish Council. The Clerk was asked to make contact with the Planning Officer to find out the status of this application and whether the Parish Council would be asked for comments.

Pre-planning discussion – Ivy Dene – following an e-mail received from the owners of Ivy Dene asking for the Parish Council’s consideration and advice on the housing needs of the village and opportunity to build a new house at the end of the garden in Ivy Dene, the Parish Council felt that they would have reservations and concerns were an application to be made due to:-

- the precedent it could set for other properties where owners are also seeking to build in their gardens.
- National and local planning policy issues.
- Being located in a conservation area and being washed over Green Belt

Cllr Colville undertook to reply to the owners of Ivy Dene.

19/01184/CAT – Lane to the Rear of Greenbank – a planning application had been received for the removal and tidying up of several trees on the property. **RESOLVED 19/030** to support this application.

ACCOUNTS

The Clerk gave a brief report on the budget against actual expenditure for 2018/19 highlighting the main areas of overspend and the reasons for these.

The Clerk asked for the council’s approval to set up a Deposit Account for all monies outside of the money budgeted for the year to be kept. **RESOLVED 19/031** to open a deposit account. **RESOLVED 19/032** – that the council accept the Cashbook as presented to the meeting. The Chairman undertook to sign the bank statement against the Cashbook as confirmation of the end of year reconciliation.

RESOLVED 19/033 – that the council accept the income and expenditure presented to the meeting as set out below: -

Income Received since last meeting

Barrow Parish Council	£8.33
Hargrave & Huxley Parish Council	£8.33
CWaC – Churchyard Grant	£860.00

Expenditure Made since last meeting

To whom paid	Details	Amount	Cheque No
15/03/2019	D J Tinsley Consultancy Ltd	£564.00	100820
19/03/2019	Ashton Hayes Primary School	£262.00	100821
26/03/2019	Autela Group Limited	£55.20	100822
29/03/2019	CHALC Subscription	£295.92	100823
28/04/2019	Clerk Salary	£543.92	
08/04/2019	Clerk Expenses	£111.72	100824
09/04/2019	Mrs J Colville	£23.83	100825
<i>Parish Room Expenses</i>			
09/04/2019	Chris Parry	£190.00	100120
28/04/2019	Caretakers Salary	£262.72	
09/04/2019	Caretakers Expenses	£5.30	100119
09/04/2019	Mr I Dossett	£45.69	100122

It was noted that the Cheshire Community Action subscription was due for renewal. All agreed that this should not be renewed for 2019/20.

Defibrillator Quotes

It was reported that the Clerk had now received two quotes for the fitting of the Defibrillator into the telephone box outside the Golden Lion – the meeting reviewed these quotes and it was **RESOLVED 19/034** that they would like to ask DJ Tinsley Consultancy Ltd to undertake this work.

Insurance Renewal

It was reported that the Insurance Renewal had been received however it had been noted that there were a large amount of inaccuracies with this and therefore the clerk undertook to go back to the insurance agents and seek amendments. An update would be provided to the next meeting.

Year End Internal and External Audit

It was reported that the clerk had received information from PDK Little John Ltd with regards to the audit process for the end of year 2018/19. **RESOLVED 19/035** to ask Mr R Salmon to undertake the audit.

TEMPORARY CLERK APPOINTMENT

Temporary Clerk & RFO Contract

Following amendments to the contract that had been circulated the meeting confirmed that they were happy with the contract. **RESOLVED 19/036** to sign the Temporary Clerk Appointment contract.

Additional Clerk Hours

RESOLVED 19/037 – to reimburse the Clerk for the additional 12 hours worked over and above the core 8 hours per week that she had worked during March.

HIGHWAYS

A54 Layby

Cllr Varey had contacted the residents to see if they would be willing to sow the grass seed but had not had a response back, he undertook to chase. Cllr Varey also undertook to chase CWaC with regards to the consultation that was due to be undertaken proposing to reduce the wait in the layby to 2 hours only.

A54 Ashton Hayes Junction Update

Following the consultation that had been received from CWaC, Cllr Colville had drafted a response that she read to the meeting. It was noted that there had recently been another serious accident and reference to this needed to be included. **RESOLVED 19/038** to submit the response on behalf of the Parish Council.

COMMUNITY PROJECT

Millennium path scheme

Cllr Lutton undertook to contact the Footpaths Officer in CWaC to find out if CWaC would be willing to adopt the footpath.

Community Clean-Up

Great attendance at the recent Community Clean-up, it was reported that there was less rubbish collected since the last litter pick. On this occasion some road signs had also been cleaned. It was suggested that in future maybe footpath entrances could be cleared. Suggested to repeat in 6 months.

PARISH COUNCIL ELECTIONS

The clerk reported that the closing date for all nomination papers had now passed, and CWaC had confirmed that they had received nomination papers from 6 residents of Ashton Hayes Parish. Two existing Parish Councillors who did not manage to submit their nomination papers in time also confirmed they wished to be co-opted, which leaves three remaining vacancies. It was agreed that an advertising campaign should be organised by the new parish council.

GOLDEN LION

No update was received.

POLICIES AND PROCEDURES

19/039 the Ashton Hayes Parish Council/Rooms Risk Assessment were adopted.

19/040 the Financial Regulations were adopted and to be reviewed again in 12 months.

13. AROUND ASHTON

Items for consideration for the next newsletter following this meeting were:-

- Retiring Parish Councillors
- The New Parish Council
- Volunteers for additional 3 Parish Council vacancies
- Report on Community Clean-up/Street Sign Cleaning
- Daffodils – suggestions sought for where to plant further bulbs for 2019/20
- A54 Layby Consultation
- A54 Junction update

Part 2

CHAIRMAN'S REFLECTIONS

The Chairman thanked all councillors for their support over the last 12 months. Additionally, she thanked Cllr Wilson and Cllr Deynem for all of their work over the numerous years they had supported the Parish Council as they had confirmed that they would not be standing again. The Chairman felt that the council now had a better diversity of expertise and knowledge which worked well together to create a strong Parish Council.

Looking to the future she felt that the council should consider putting a stipulation into their terms of office that a chairman can only stand for a limited amount of time. Additionally, to create a consistent approach she felt that the Parish Council should consider working with their Clerk to ensure that where possible all liaison with CWaC is put through the clerk in the future.

Members thanked the Chairman for all of the time and dedication she had shown to the role over the years she had undertaken the position.

The meeting closed at 9.40pm

The next meeting takes place on Monday 13th May, 2019 at 7.15pm

Signed:..... Dated:.....

	Action:	Undertaken by	Status
14-01-19	Website update	Clr Varey, Clr Dossett, Clerk	On-going
08-04-19	Pay all agreed invoices	Clerk	
08-04-19	Equity Housing update re issues of concern	Clerk	
11-03-19	Drain cover repair – Kelsall Road	Clr Colville	
11-03-19	Layby – Ashton Lane	Clr Colville	
08-04-19	Overgrown footpath – Peel Hall Lane – REPORT IT	Clr Varey	Done
08-04-19	Overgrown footpath between Ashton Lane & Kelsall Road – REPORT IT	Clr Lutton	
11-03-19	Get War Memorial get it valued	Clr Craven	
08-04-19	Street Lighting – passage at bottom of West End & Whitegate Lane – REPORT IT	Clr Colville	
08-04-19	18/03548/FUL – Dunham Barns – submit PC comments	Clr Dossett / Clerk	
08-04-19	19/00767/FUL - Methodist Church – submit PC comments	Clr Colville/ Clerk	
08-04-19	Pre-Planning – Ivy Dene – submit PC comments to owner	Clr Colville	
08-04-19	19/01184/CAT – Lane to the Rear of Greenbank – submit PC comments	Clerk	
08-04-19	Open Deposit Account	Clerk	
08-04-19	Request D Tinsley to undertake the fitment of the Defib in the telephone box	Clerk	
08-04-19	Request updated insurance quote with amendments	Clerk	
08-04-19	Request Mr R Salmon to undertake internal audit	Clerk	
08-04-19	Request CWaC to adopt the Millennium Footpath	Clr Lutton	
08-04-19	Put Financial Regulations and Parish Council Risk Assessment on website.	Clr Varey	
11-03-19	A54 Layby – Arrange grass seed planting	Clr Varey	
08/04/19	A54 Layby – get update on consultation on 2hr wait from CWaC	Clr Varey	
11-03-19	Respond to A54 Speed Reduction Consultation	Clr Colville	
08-04-19	Sign temporary contract of appointment of RFO & Clerk	Clr Colville/ Clerk	
	<p>JULY MTG</p> <ul style="list-style-type: none"> - War Memorial 100year anniversary - Risk Assessment Action Plan Review <p>OCT MTG</p> <p>Review Risks to be Assessed and Managed</p> <p>FEB 20 MTG</p> <ul style="list-style-type: none"> - Review Financial Regulations 		
	<p>For inclusion in next Around Ashton: -</p> <ul style="list-style-type: none"> - Retiring Parish Councillors - The New Parish Council - Volunteers for additional 3 Parish Council vacancies - Bulb Planting for 2019 		

	<ul style="list-style-type: none">- Report on Community Clean-up/Street Sign Cleaning- Daffodils – suggestions sought for where to plant further bulbs for 2019/20- A54 Layby Consultation- A54 Junction update		
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