

ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL MEETING

**Monday 14th January 2019 at 7.30pm.
In The Parish Room, West End, Ashton Hayes.**

MINUTES

Present: Cllr J Colville – Chairperson
Cllr B Craven
Cllr I Dossett
Cllr J Lutton
Cllr D Rounthwaite
Cllr P Varey
Cllr D Wilson

Clerk: Trudy Ryall-Harvey

Members of the public: 0

1. APOLOGIES

Cllr N Deynem – illness
Cllr R Kinsey – work

2. DECLARATION OF INTERESTS

Cllr Dossett and Cllr Wilson declared an interest in the Golden Lion item as members of the Pub Working Group.

Cllr Rounthwaite declared an interest in the A54 junction item as he knows people involved in three of the accidents.

3. ACCEPTANCE OF MINUTES.

The draft minutes had been circulated to members and account taken of comments made. It was RESOLVED unanimously to accept the minutes as a true record of the meeting of 10th December 2018.

4. PUBLIC PARTICIPATION

Members raised items on behalf of the public:

- Village Farm – It was raised that there was a lack of consideration by the contractors due to the mud, rubble and debris on pavement and planks reaching over pavement with bricks on them which could be a health and safety issue, members of the public also felt that it was an unsafe working environment – Cllr Lutton undertook to speak directly with the contractors when he goes out with David Rounthwaite re the amendments to the planning application
- Car parking on the corner of Peel Crescent / Gongar Lane had improved but parking on West End/Peel Hall Lane site is still problematic PCSO has confirmed that he will monitor the situation.
- A street light on Duck Lane was reported to be out – this has been reported to CWaC.
- Cllr Varey reported that the materials had been left following the repair of the style had been removed.
- No update had been received from CWaC on the request to see if Church Road is adopted – Cllr Colville undertook to follow this up.

- A report was received from a resident who had been the subject of vandalism recently- this has been reported to the police by the resident and members of the Parish Council – it was felt that this should be monitored.

PLANNING

5. The planning register was accepted to date.

There have been three new applications since the last meeting.

18/04728/FUL – Timadon, Delamere Road – Cllr Dossett and Cllr Craven undertook to visit.

18/04829/FUL – 1 West End Cottages – Cllr Lutton and Cllr Colville undertook to visit.

18/04854/NMA – Village Farm Church Road – Cllr Lutton and Cllr Rounthwaite undertook to visit. Councillors were reminded that in the original planning application on this site it was stipulated that a planted native species hedge should be planted along the kern boundary and not be replaced by a fence.

Cllr Craven joined the meeting.

Equity update

There is an outstanding query about Equity's responsibilities to restore the footpath between the development and the old Methodist Chapel and hedging at the front of the development but no update had as yet been provided.

6. ACCOUNTS

The Cash Book was accepted subject to further work and improvements that were being carried out and presented later in meeting.

The following income was noted as being received since last meeting:-

| | | |
|-------------------------|-----------------------|---------|
| 20 th Dec 18 | CWaC – Members Budget | £500.00 |
| 19 th Dec 18 | Kelsall PC | £350.00 |

The following payments were approved:

| Inv No | Company | | | |
|--------------|-----------------|------------------------------------------------------------------------------------------------------|-----------|--------|
| I1528338 | Nominet | Registrant Transfer Fee | £12.00 | 100798 |
| Tax Point 10 | Clerks Salary | Salary | £375.80 | 100795 |
| | Name.com | Domain renewal | £8.95 | 100799 |
| | Clerks Expenses | Clerks Expenses | £90.37 | 100801 |
| | The Tree Barber | Work undertaken at layby. | £1,150.00 | 100800 |
| | | Reimbursement following personal cheque that was issued due to late payment of cheque to D.J Tinsley | £1,476.00 | 100796 |

To Agree a budget and report format for 2019-20

Cllr Dossett presented a revised format for approval at the meeting, together with a proposed budget that was split out to better monitor variances. New format was welcomed and it was requested that a similar report be prepared for the Parish Rooms.

This new format would also be easier for Auditing purposes.

It was requested that on-line banking be reviewed to see if there was a cost associated to it.

The new format was unanimously adopted.

To Agree the Precept request for 2019/20

The council reviewed the Precept amount. If no increase was requested against the budget, the PC would be running at an operating loss for financial year 2019-20.

Therefore after much discussion it was agreed that a 2% Precept be requested. This was unanimously RESOLVED to increase the Precept by 2% for 2019-20.

7. HIGHWAYS

Cllr Rounthwaite submitted a letter he had drafted on behalf of the Parish Council to CWaC concerning speed limits and speed monitoring and asked for support. It was unanimously agreed that this letter should be sent.

Cllr Varey reported that the work had now been carried out on the A54 Layby. The council was pleased with the work and reported that there would need to be some grass seed purchased in the Spring. Budget to be adjusted to include this.

Cllr Johnson had sent a report that CWaC had been awarded an extra £3.8 million for road repairs and improvements and had asked CWaC that A54 Junction be considered for this funding. Cllr Varey undertook to contact CWaC concerning the introduction of a TPO at the layby.

8. COMMUNITY PROJECTS

Millennium Path Scheme – Councillors were keen to proceed with improving the Millennium Path for the public's safety and security. However concern was still raised about the ownership of the footpath and the Parish Council did not want to undertake work if it meant they were accepting ownership of the footpath.

It was suggested that Ashton Parish Council might look at how to adopt common land.

Cllr Colville undertook to review the information originally undertaken by Mr R Salmon, previous Clerk to the Parish Council and recirculate the main findings re ownership

Cllr Colville also undertook to speak to Cllr Johnson and CWaC to discuss the Parish Council's belief that CWaC own the footpath and that the Parish Council are willing to undertake the pruning of the hedges there on CWaC's behalf.

Concern was expressed by Cllr Colville about the state of the wall which looks as if it might collapse in one section and she undertook to report this to CWaC

9. GOLDEN LION

No update was received with regards to this matter in Part 1 of the meeting.

10. POLICIES & PROCEDURES

It was explained that these policies and procedures were required to validate the Clerk Contract. It was agreed that these should be adopted for this purpose and volunteers were sought to review them individually and customise them for this Parish Council. Cllr Craven undertook to review them. Cllr Dossett undertook to work on a Health & Safety Policy as this was not listed.

It was unanimously RESOLVED to adopt the current policies and procedures.

11. AROUND ASHTON

It was suggested that a shortened Around Ashton Newsletter/ Newsflash should be produced to be circulated in March, suggested items for inclusion were:-

- Precept
- Election
- Budget
- New Clerk Contact
- Layby/Junction Update.

PART 2

It was resolved to close the meeting to members of the public due to the confidential nature of the items to be discussed in the Part 2 section of the meeting.

12. GOLDEN LION

No further update was available since the last Parish Council Meeting. A request is being made for sight of the report to CWAC from the CBS. It was felt that consideration should be given by the CBS to hold a further public meeting so that a full progress report can be shared with local residents

13. COMPLAINT

It was reported that the Parish Council had exhausted the complaints process and this had been conveyed to the complainant. A member of the Parish Council who might provide continuity was sought to help the Clerk should there be any need for further any action. Cllr Craven agreed to undertake this role.

14. CLERK HANDOVER REVIEW

Cllr Colville had submitted for Parish Council information a report on all the work that had been undertaken following the departure of the previous Clerk. She reported that a meeting with the three Parish Councils involved and CHALC was taking place. Cllr Varey provided an update on the website and suggested that the next steps would be to work through the website updating the information. It was agreed that Cllr Varey, Cllr Dossett and the Clerk would undertake to do this.

The meeting closed at 9.45pm The next meeting takes place 11th February 2019

Signed:..... Dated:.....