

**Minutes of the Meeting of Ashton Hayes Parish Rooms Trustees.  
Held in the Parish Rooms on Monday 13<sup>th</sup> March 2017 at 6.45pm.**

Present Cllr J Colville(Chair).  
Mrs G Forgrave and Mrs K Lowe (Clerk).

**Minutes.** The circulated Minutes of the meeting held on 14th November 2016 were approved by the Trustees as true record

**Accounts.** The Clerk will draft a letter regarding the increased charges for hire of the Parish Room and send to Mrs Forgrave for distribution to the regular users.

**Timebank.** Timebank have tidied up and removed some of the books that were causing an overflow.

**Refurbishments.** Mr Kilgannon will be contacted to give a quote for the minor repair works needed.

It was agreed that works to windows, damp and the exterior back wall would remain on hold along with changes to the kitchen and decoration until the longer term view for The Parish Room is clearer.

Cllr Colville will ask Mr Hooks about PAT testing of appliances and if the Parish Room appliances can be done with the Pavillion.

**Parish Room Plans**

It was agreed that the trustees would accept the offer of having plans drawn up towards obtaining outline planning permission of the Parish Room so that these are prepared in advance.

**AOB**

Mrs Forgrave will contact British Gas about having the boiler serviced and will contact Jackson Fire about the annual checks.

The Referendum for the Neighbourhood Development Plan will take place on 4<sup>th</sup> May

The meeting closed at 7.05pm

**The Trustees wished to minute their thanks to the Parish Room Caretaker and Booking Clerk, Mrs G Forgrave for her hard work and support.**

Signed .....Dated .....